

GEORGIA STATE BOARD OF VETERINARY MEDICINE
April 7, 2004 Board Meeting

A meeting of the Georgia State Board of Veterinary Medicine was held on Wednesday, April 7, 2004, at the Professional Licensing Boards Office in Macon, Georgia.

The following Board members were present:

Jim Brett, DVM, President
Needham Bateman, DVM
Hugh Hill, DVM
Jan Hines, DVM
Eugene Maddox, DVM
Charles Lance

Others Present:

Anita O. Martin, Executive Director
Susan S. Hewett, Board Secretary
Dominick Crea, Board Attorney
Dwight Cochran, DVM
Ed Mahaffey, DVM
Kelly Lockerman, DVM, Athens Tech
Debbie Tillman, Vet Tech, UGA
Laura Adam, Vet Tech, UGA
Melissa Christian, Vet Tech, UGA
Anna Scarberry, Vet Tech, NAVTA
Cheryl Fox, Vet Tech

President Brett established that a quorum was present, and the **hearing** scheduled to begin at 9:30 a.m. was **called to order** at 9:35 a.m.

Rule 700-2-.03 Examination: No public comments were received regarding the adoption of this rule.

Rule 700-6-.01 Application for Registration of Veterinary Technicians: Dr. Kelly Lockerman voiced her concerns regarding the adoption of this rule. Written comments regarding the adoption of this rule were received from Dr. Carole Miller, Athens Tech.

Rule 700-7-.01 Renewal of License: No public comments were received regarding the adoption of this rule.

Rule 700-8-.01 Unprofessional Conduct: No public comments were received regarding the adoption of this rule.

Rule 700-12-.01 through 700-12-.01 Minimum Standards: No public comments were received regarding the adoption of this rule.

Rule 700-14-.01 through 700-14-.05 Scope of Practice for Registered Veterinary Technicians: Dr. Kelly Lockerman, Laura Adam, Melissa Christian, Anna Scarberry, Cheryl Fox, Debbie Tillman, and Dr. Wright Cochran voiced their concerns regarding the adoption of this rule. Written comments regarding the adoption of this rule were received from Dr. Kelly Lockerman, Debbie Tillman, Billie Walker, Deborah Tillman, Anna Scarberry, Melissa Christian, Melissa Bentley, Laura Adam, Amanda Pearce, Martha Cagle, and Cherie Fox (3 signatures on letter were unidentifiable).

The **hearing** was **adjourned** at 10:49 a.m. and the **meeting** that was scheduled to begin at 9:35 a.m. was **called to order** at 10:49 a.m.

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Rule 700-2-.03 Examination: Dr. Maddox made a motion, Dr. Hines seconded and the Board voted to **adopt** the following rules:

700-2-.03 Examination.

(1) The Georgia State Board of Veterinary Medicine has adopted the North American Veterinary Licensure Examination (NAVLE) administered by the National Board of Veterinary Medical Examiners (NBVME) as its examination for licensure. The application to take the NAVLE is separate from the application for licensure submitted to the Board. Any application to take the NAVLE sent to the Board will be returned to the applicant. All applications and fees for the NAVLE must be sent directly to the NBVME.

(2) The Board shall certify to the NBVME the name of each person who has submitted an approved application for licensure. No person shall be certified by the Board to take the NAVLE unless an application for licensure has been submitted and approved. (a) The NAVLE candidate must abide by all rules and regulations established by the NBVME concerning the NAVLE.

1. An applicant for licensure who graduated from foreign veterinary school must submit proof of enrollment in an ECFVG program from the American Veterinary Medical Association and proof of completion of Step 2 of the ECFVG documenting English proficiency prior to being certified to the NBVME to sit for the NAVLE.

2. A NAVLE score of 75 or greater is required for licensure consideration.

3. An applicant for licensure who does not obtain a NAVLE score of 75 or higher may reapply to sit for the NAVLE by submitting a re-certification request to the board office, pay the appropriate fee and submit a new application directly to the NBVME with any required fee.

4. No person shall take the required examination(s) more than three times without review and approval by the Board. Approval may be provided under such circumstances, as the board deems appropriate.

Authority O.C.G.A. §§43-1-25, 43-50-21(a)(7), 43-50-31, and 43-50-32.

Rule 700-6-.01 Application for Registration of Veterinary Technicians: Dr. Bateman made a motion, Dr. Hill seconded and the Board voted to **adopt** the rule.

700-6-.01 Application for Registration of Veterinary Technicians. Amended.

(1) Application for registration of Veterinary Technicians shall be made on forms furnished by the Georgia Board of Veterinary Medicine.

(2) All applicants shall meet the following requirements as provided in Code Section [43-50-52](#) of the Georgia Veterinary Practice Act:

(a) the applicant has attained the age of 18;

(b) the applicant is of good moral character; and

(c) the applicant is a graduate of a Veterinary Technician program approved by the American Veterinary Medical Association, however, the Board will review all other programs on an individual basis.

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(d) until January 1, 2003, any person who during the period from July 1, 1993, through June 30, 2003, acquired a minimum of five years of experience assisting a licensed veterinarian may, with a signed affidavit from his or her supervising veterinarian attesting to his or her level of on-the-job training, be allowed to take the examination approved by the board.

(e) if licensed in another state(s) with registration requirements substantially the same as this state, which were in effect at the time the applicant was first admitted to practice in the other state(s), provide verification of licensure from that state(s);

(d) the applicant has paid all applicable fees.

(3) All applicants for registration must present proof of having obtained a scaled score of 75 or greater on the National Veterinary Technician Examination or other examination similar in nature and scope as the Board from time to time will adopt.

(a) previous National Board scores will be accepted if a candidate has taken the examination within the immediate past five years in another state.

(b) such previous scores must be reported to the Georgia Board of Veterinary Medicine by the Interstate Reporting Service.

(c) Candidates desiring to transfer scores must pay all applicable fees.

(4) No person shall take the examination more than three times without review and approval by the Board. Approval may be provided under such circumstances, as the board deems appropriate.

(5) Registrations shall be renewable biennially by December 31 of the year in which registration expires.

(a) Registration must be renewed within one year after expiration date with the payment of the renewal and late fees. Failure to comply voids registration.

O.C.G.A. §§ 43-1-25, 43-50-21(a)(7), 43-50-26, 43-50-40, 43-50-50, 43-50-52, and 43-50-53.

Rule 700-7-.01 Renewal of License: Dr. Hines made a motion, Dr. Hill seconded and the Board voted to **adopt** the rule.

700-7-.01 Renewal of License. Amended.

(1) Every person who holds a valid license, as a veterinarian issued by the Board shall immediately upon issuance thereof be deemed registered with the Board and be issued a certificate of registration. Said license shall expire on December 31 of the even numbered years and shall be renewable biennially in accordance with the Official Code of Georgia Annotated Section 43-50-40 upon payment of the biennial license fees. Any licensee whose address changes must notify the Board in writing within 30 days of that change of address.

(2) The Division Director shall notify all expired licensees on January 31 following the deadline for renewal of the fact that they are practicing veterinary medicine in violation of the Georgia Veterinary Practice Act.

(3) The payment of the renewal fee for a licensed veterinarian on active duty with any branch of the armed forces of the United States shall be waived for a period of time not to exceed the longer of three years or the duration of a national emergency.

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O.C.G.A. §§ 43-1-25, 43-50-21(a)(7), and 43-50-40.

Rule 700-8-.01 Unprofessional Conduct: Dr. Maddox made a motion, Dr. Bateman seconded and the Board voted to adopt the rule.

700-8-.01 Unprofessional Conduct. Amended.

Within the meaning of Ga. Code subsection 43-50-21(a)(7), unprofessional conduct means:

(a) Advertising--defined: Advertising shall mean any information communicated in a manner designed to attract public attention to the practice of the licensee or registrant. Advertising shall include but not be limited to, a communication, published or displayed through the use of newspaper, internet, telephone directory, pamphlets or handouts, radio, television, signs, billboard, window display or any other means of medium.

1. A licensee or registrant shall not make any false, misleading or deceptive communication in any form of advertising.

2. Advertisement of prices must contain a complete description of veterinary services included in any advertised price and disclosure of any extra charges that may be required to serve the consumer's needs.

(b) Professional Relationships:

1. It shall be unprofessional conduct for a licensee or registrant without just cause and in bad faith or for the purpose of soliciting patronage or personal pecuniary gain to disparage the profession or professional capabilities of another licensee or registrant.

2. It shall be unprofessional conduct to aid any person, firm, or corporation to engage in the unauthorized practice of veterinary medicine.

3. It shall be unprofessional conduct for a licensee or registrant to guarantee a cure or to offer his name in a commercial setting in a testimonial as to virtues of proprietary remedies or foods.

4. Consultation by an attending veterinarian with other veterinarians expert in the particular matter on which consultation is sought is in the public interest and thus is expected of the attending veterinarian when the need arises. But such consultation is discouraged if the consulting veterinarian employs the relationship so created to disparage the attending veterinarian or to solicit business; such practices are not in the public interest.

(i) It shall therefore be unprofessional conduct for a licensee called as a consulting veterinarian to disparage in the presence of the client the competence of the attending veterinarian. The Board does, however, expect any incompetence or negligence to be reported to it and nothing in this rule prohibits such reports or the giving of testimony in public or private litigation.

(ii) It shall be unprofessional conduct for a consulting veterinarian to assume unauthorized control of the case or to utilize the consulting relationship to solicit business for himself or others.

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5. It shall be unprofessional conduct for a licensee employed to render professional advice by one party in negotiations concerning the sale of an animal to accept to a fee from the other party.

(c) Failure to Maintain Patient Records:

1. A veterinarian shall prepare and maintain a record reflecting the care and treatment of animals treated.

2. These records shall contain clinical information sufficient to justify the diagnosis and warrant treatment and shall, if applicable, include but not be limited to the following information:

- (i) Name, address and telephone number of the animal's owner;
- (ii) Name of attending veterinarian;
- (iii) Patient identification, including name, ages, sex and breed;
- (iv) Dates of examination, treatment and custody of the animal;
- (v) Patient history;
- (vi) Presenting complaint;
- (vii) Vaccination history;
- (viii) Findings from physical examination, including temperature and weight;
- (ix) Clinical lab reports, if applicable;
- (x) Medication and treatment, including frequency;
- (xi) Anesthetic, including type and amount, if applicable;
- (xii) Details of surgical procedure with complications and/or abnormalities noted, if applicable;
- (xiii) Progress and disposition of the case;
- (xiv) Differential diagnoses; and
- (xv) X-rays if applicable.

3. All records shall be kept in a readily retrievable form, shall be recorded contemporaneously, and shall be filed promptly following treatment.

4. Patient records shall be kept by a veterinarian for three (3) years after a patient's last visit, notwithstanding any other provisions of law.

5. All records are the sole property of the veterinarian, however, copies are to be made available upon request from the owner of the animal, at a reasonable cost to the owner.

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6. Failure to keep records as required by this subparagraph shall constitute a failure to conform to the minimal standards of acceptable and prevailing veterinary medical practice.

(d) Failure to have an appropriate Veterinarian/Client/Patient Relationship. An appropriate veterinarian/client/patient relationship will exist when:

1. The veterinarian has assumed the responsibility for making medical judgments regarding the health of the animal(s) and the need for medical treatment, and the client (owner or other caretaker) has agreed to follow the instructions of the veterinarian;
2. There is sufficient knowledge of the animal(s) by the veterinarian to initiate at least a general or preliminary diagnosis of the medical condition of the animal(s). This means that the veterinarian has seen the animal within the last twelve (12) months and is personally acquainted with the keeping and care of the animal(s) by virtue of an examination of the animal(s), and/or by medically appropriate and timely visits to the premises where the animal(s) are kept; and
3. When the practicing veterinarian is readily available for follow-up in case of adverse reactions or failure of the regimen of therapy.

(e) Prescription Drugs:

(1) After a valid veterinary/client/patient relationship has been established, a veterinarian must make available, at a reasonable cost, a written prescription.

(2) It is unlawful for a veterinarian to release, prescribe, and/or dispense any prescription drugs without having examined the animal and established a valid veterinary/client/patient relationship.

O.C.G.A. §§ 43-1-25, 43-50-21(a)(7) and 43-50-41.

Rule 700-12-.01 through 700-12-.12 Minimum Standards: Dr. Hines made a motion, Dr. Hill seconded and the Board voted to **adopt** the rule.

Chapter 700-12 Minimum Standards

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700-12-.01 Definitions

- (1) "Appropriately" for the purposes of these rules means the expected level of care and environmental quality in accordance with the animal species and the scope of veterinary services being offered, as determined by the State Board of Veterinary Medicine.
- (2) "As appropriate" for the purposes of these rules means the expected level of care and environmental quality in accordance with the animal species and the scope of veterinary services being offered, as determined by the State Board of Veterinary Medicine.
- (3) "Clean and orderly" for the purposes of these rules means the expected level of care and environmental quality in accordance with the animal species and the scope of veterinary services being offered, as determined by the State Board of Veterinary Medicine.
- (4) "Good State" for the purposes of these rules means the expected level of care and environmental quality in accordance with the animal species and the scope of veterinary services being offered, as determined by the State Board of Veterinary Medicine.
- (5) "Proper" for the purposes of these rules means the expected level of care and environmental quality in accordance with the animal species and the scope of veterinary services being offered, as determined by the State Board of Veterinary Medicine.
- (6) "Veterinary facility" means any premises owned or operated by a veterinarian or his or her employer where the practice of veterinary medicine occurs, including but not limited to veterinary hospitals, clinics, or mobile clinics; provided, however, that such does not include a client's private property where a licensed veterinarian treats the client's animals. For the purposes of these rules, veterinary facility does not include vehicles used for large animal ambulatory practice.

O.C.G.A. §§ 43-1-25, 43-50-21(a)(7) and 43-50-41(a)(6).

700-12-.02 Facility Standards.

- (1) A licensed veterinarian employed at a veterinary facility is responsible to assure that the following criteria pertaining to facilities are met:
 - (a) Facility must maintain appropriate federal, state and local permits.
 - (b) Facility must be appropriately secured.
 - (c) Facility must be sanitary.
 - (d) Facility must be well ventilated.
 - (e) Facility must be appropriately illuminated.
 - (f) Facility must be in a good state of repair.

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- (g) Facility walls and floors must be easily sanitized.
- (h) Facility must have means for disposal of dead animals, tissue, hazardous materials, medical waste which must meet local and state requirements .
- (i) Facility must have exterior legible sign.
- (j) Facility must keep grounds clean and orderly, if applicable.
- (k) Facility must have a restroom in working order which is maintained in a clean and orderly manner. Mobile clinics are exempt from this requirement.
- (l) Facility must have clean and orderly receiving area.
- (m) Facility must have a telephone answering machine or answering service available after business hours .
- (n) Facility must have a holding or housing area with proper sanitation, ventilation, lighting, size, and temperature appropriate for the animal species.
- (o) Facility must have appropriate waste receptacles available.
- (p) Facility must have effective insect and rodent control.
- (q) Facility must store pharmaceuticals, biologicals, reagents and lab samples in accordance with label directions or other instructions.
- (r) Facility must have fire extinguisher with current annual inspection.

O.C.G.A. §§ 43-1-25, 43-50-21(a)(7) and 43-50-41(a)(6).

700-12-.03 Housing.

(1) A licensed veterinarian at a veterinary facility is responsible to ensure that the following criteria pertaining to housing animals are met:

- (a) Each animal must be contained in a secure manner.
- (b) Each animal must be identified as appropriate.
- (c) Contagious animals must be isolated as appropriate.

700-12-.04 Record keeping.

(1) Complete, accurate and legible records must be maintained on all animals, or animal groups, including but not limited to, animal owner information, animal identification, and veterinary care.

- (a) All records must be maintained for a minimum of 3 years (including diagnostic imaging and other patient data).
- (b) The veterinarian must furnish clients with an established mailing address for

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obtaining medical records.

O.C.G.A. §§ 43-1-25, 43-50-21(a)(7) and 43-50-41(a)(6).

700-12-.05 Required Equipment.

(1) A licensed veterinarian employed at a veterinary facility must ensure that equipment is available as appropriate.

O.C.G.A. §§ 43-1-25, 43-50-21(a)(7) and 43-50-41(a)(6).

700-12-.06 Emergency Coverage.

(1) A licensed veterinarian employed at a veterinary facility must ensure that emergency treatment or access to emergency treatment to clients with an established veterinary-client-patient relationship is provided. If emergency coverage is not provided, there must be established, documented referral coverage available to cover emergencies.

O.C.G.A. §§ 43-1-25, 43-50-21(a)(7) and 43-50-41(a)(6).

700-12-.07 Drugs and Pharmacy.

(1) A licensed veterinarian employed at a veterinary facility must ensure that the following criteria pertaining to drugs and the pharmacy are met:

(a) All controlled substances must be maintained in compliance with federal and state requirements.

(b) All pharmaceuticals dispensed must be properly labeled in accordance with state and federal requirements.

(c) Outdated pharmaceuticals must be separated, stored, returned or disposed of in accordance with federal, state and local requirements.

(d) The pharmacy must be maintained in a clean and orderly manner.

(e) If utilizing controlled substances, documentation of U.S. Drug Enforcement Administration certificates must be on premises,

(f) All pharmaceuticals on the premises must be properly labeled with drug name, concentration or activity, and expiration date.

(g) A valid veterinarian-client-patient relationship must be established before prescription medications can be dispensed or prescriptions released.

O.C.G.A. §§ 43-1-25, 43-50-21(a)(7) and 43-50-41(a)(6).

700-12-.08 Surgical Standards.

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(1) A licensed veterinarian employed at a veterinary facility must ensure that the following criteria pertaining to surgical standards are met if surgical procedures are performed in the facility:

(a) Dose and type of anesthesia, and weight and physical exam findings, as appropriate, must be recorded in the patient record.

(b) Name of licensed veterinarian performing the surgery must be recorded in the patient record.

(c) A surgery table must be used as appropriate. Such table must have an impervious surface suitable for cleaning and disinfecting. (d) The surgical area must be clean, orderly, and well illuminated.

(d) All surgery must be performed by a licensed veterinarian utilizing aseptic technique as appropriate for the procedure.

(e) Surgical equipment must be sterilized in the following manner: (i)

1. Cold sterilization must be limited to instruments used in minor or other procedures as appropriate, or limited to those instruments that can not be sterilized otherwise.

2. Surgical instruments other than those applicable to 1. above must be sterilized utilizing autoclave, gas, or other technique acceptable to the Board.

(f) Oxygen and equipment for administration must be available as appropriate

(g). Facilities and equipment for resuscitation must be readily available as appropriate.

O.C.G.A. §§ 43-1-25, 43-50-21(a)(7) and 43-50-41 (a)(6).

700-12-.09 Examination Area.

(1) A licensed veterinarian employed at a veterinary facility must ensure that the following criteria pertaining to the examination area are met:

(a) Area must be maintained in a clean and orderly manner.

(b) Impervious waste receptacle must be provided.

(c) Disposable towels and a sink must be readily accessible as appropriate. A sink in a restroom is not considered acceptable.

(d) The examination table must have an impervious surface suitable for cleaning and disinfecting.

O.C.G.A. §§ 43-1-25, 43-50-21(a)(7) and 43-50-41(a)(6).

700-12-.10 Radiology.

(1) A licensed veterinarian employed at a veterinary facility must ensure that the

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following criteria pertaining to radiology are met:

(a) Radiological equipment must be of sufficient quality to produce acceptable diagnostic images.)

(b) Facility must comply with all federal, state, and local radiological safety requirements.

(2) If radiological services are not offered at a facility, referral radiological services should be made available.

O.C.G.A. §§ 43-1-25, 43-50-21(a)(7) and 43-50-41(a)(6).

700-12-.11 Patient Care

(1) For hospitalized or sick animals that are maintained in a veterinary facility, a licensed veterinarian must physically visit the facility and see each animal daily.

(2) Patients recovering from anesthesia must be properly monitored as appropriate.

O.C.G.A. §§ 43-1-25, 43-50-21(a)(7) and 43-50-41(a)(6).

700-12-.12 Renewal Statement.

During the biennial license renewal period, each licensed veterinarian who is employed at a veterinary facility and providing veterinary care must state on his or her renewal application that the facility in which he or she is employed is in compliance with the minimum standards outlined in this Chapter. Such application form must have clear instructions on how the applicant is to complete the application subject to this requirement.

O.C.G.A. §§ 43-1-25, 43-50-21(a)(7) and 43-50-41(a)(6).

The Board voted that the formulation and adoption of these rules does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rules cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the applicable laws as provided by the Attorney General's office.

The board also voted that it is not legal or feasible to meet the objectives of the applicable laws to adopt or implement differing actions for businesses as listed in O.C.G.A. §50-13-4(3)(A)(B)(C)(D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed, owned and operated in the field of Veterinary Medicine.

Rule 700-14-.01 through 700-14-.05 Scope of Practice for Registered Veterinary Technicians: Dr. Maddox made a motion, Dr. Hill seconded and the Board voted to **table** the adoption of this rule.

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Appointments with Board:

- ❖ **William Disque, DVM and Henry Bohn, DVM with the GVMA VADA Committee/Wellness Committee** – The Board stated their support of this program and encouraged the committee to bring matters regarding reluctant practitioners to the Board for action.
- ❖ **J.N.B., DVM – Reinstatement of license – No Show**
- ❖ **J.N.W., DVM – Appeal denial of licensure:** Dr. Maddox made a motion, Dr. Hill seconded and the Board voted to **approve** issuance of license.

Minutes from the February 11, 2004 meeting: Dr. Hill made a motion, Dr. Maddox seconded and the Board voted to **approve** the minutes.

Ratify newly issued licenses: Dr. Maddox made a motion, Dr. Hines seconded and the Board voted to **ratify** the following newly issued licenses.

License No.	Name	License Type
VETT000446	Carter, Robin Michelle	Veterinary Technician
VETT000447	Chastain, Catrinna Lynn	Veterinary Technician
VETT000448	Griner, Katheryn Delores	Veterinary Technician
VETT000449	Hassan, Tiffani A	Veterinary Technician
VETT000450	Headrick, Alexis Katherine	Veterinary Technician
VETT000451	Hobbs, Vanessa Nicole	Veterinary Technician
VETT000452	Ihnen, April Michelle	Veterinary Technician
VETT000453	Jarrett, Robert Timothy	Veterinary Technician
VETT000454	Jennings, Angelia Denise	Veterinary Technician
VETT000455	Jones, Alicia Lynn	Veterinary Technician
VETT000456	McGouyrk, Amy Marie	Veterinary Technician
VETT000457	Moulder, Jacqueline Marie	Veterinary Technician
VETT000458	Parsons, Meredith Hope	Veterinary Technician
VETT000459	Patterson, Stephanie Palmer	Veterinary Technician
VETT000460	Rogers, Rachel A	Veterinary Technician
VETT000461	Sexton, Leah Nicole	Veterinary Technician
VETT000462	Turbeville, Audrey LeeAnn	Veterinary Technician
VETT000463	Vian, Catheline Sara	Veterinary Technician
VETT000464	Zaccari, Beth Helen	Veterinary Technician
VETT000465	Zimmerman, LeAnn Dayle	Veterinary Technician
VETT000466	Tatz, Kimberly Ann	Veterinary Technician
VETT000467	Powers, Tracey Colleen	Veterinary Technician
VET007016	King, Amelia Hope	Veterinarian
VET007017	King, Darryl Lamar	Veterinarian
VET007018	Langham, Gregory Leon	Veterinarian
VET007019	Hassinger, James Peyton	Veterinarian
VET007020	Haden, Jason Aaron	Veterinarian
VET007021	Chadha, Rajbir Singh	Veterinarian

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VET007022	Olszewski, Lauri Camille	Veterinarian
VET007023	Chambers, Jonathan Nicholas	Veterinarian
VET007024	Nielson, Lisa Tieber	Veterinarian
VET007025	Shuler, Scott Andrew	Veterinarian
VET007026	Dennis, Robert Frank	Veterinarian
VET007027	Morales, Pablo Rafael	Veterinarian
VET007028	Feldman, John Louis	Veterinarian

Correspondence from Dr. Lee Myers regarding equine strangles: The Board reviewed the information received from Dr. Myers as **informational**.

Correspondence from AVMA ECFVG regarding Board certification: Dr. Bateman made a motion, Dr. Hill seconded and the Board voted to respond to the survey indicating interest in board certification in an AVMA-recognized veterinary specialty organization.

Correspondence from Charlotte Ronan at AAVSB regarding appointments of veterinarians to serve as alternates on the Veterinary Technician Testing Committee: The Board requested that the issue be referred to GVMA to determine if they know of anyone who might be interested and to inform the Board staff of any interested parties.

Other Business:

- **Correspondence from Cheryl Fox regarding veterinary assistants and veterinary technicians:** The Board reviewed the information received from Ms. Fox as **informational**.
- **Compliance report on Darryl Mickle, DVM:** The Board **approved** the compliance report on Dr. Mickle.
- **Continuing education program on Animal Cruelty submitted for approval by Institute of Continuing Legal Education (ICLE) of Georgia:** The Board requested that ICLE be notified that the program is approved for continuing education for Georgia licensed veterinarians, however, the program is **not co-sponsored by the State Veterinary Board**, as indicated on the brochure.
- **Application for licensure:** Dr. Hill made a motion, Mr. Lance seconded and the Board voted for a **question to be added** to the application for licensure as to whether or not the applicant has been in treatment for use of drugs and/or alcohol.
- **Radiographic continuing education programs sponsored by Dr. Mary Mahaffey:** The Board approved the programs for the maximum number of hours. The courses should be categorized and appropriate hours approved for each category.

Dr. Bateman made a motion, Dr. Hines seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A §43-1-19(h)(2) and §43-1-2(k) to deliberate on applications and enforcement matters and to receive information on applications, investigative reports, and the Assistant Attorney General's report. Voting in favor of the motion were those present who included Dr. Maddox, Dr. Hill, Dr. Brett and Mr. Lance. The Board concluded **Executive Session** in order to vote on these matters and to continue with the public session.

Application for licensure submitted by P.E.K.: Dr. Maddox made a motion, Dr. Hines seconded and the Board voted to **approve** the application for licensure.

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Application for reinstatement submitted by C.T.: Dr. Hines made a motion, Dr. Hill seconded and the Board voted to approve reinstatement under a Public Consent Order for unlicensed practice.

Reports:

Anita O. Martin, Executive Director:

- Rules have been updated on the website
- Work is beginning on the upcoming renewal process. Dr. Hines made a motion, Mr. Lance seconded and the Board voted to conduct a **5% audit** of continuing education requirements for license renewal.
- Requested any input as to items for the newsletter

Jim Brett, Cognizant Report: Dr. Hill made a motion, Dr. Hines seconded and the Board voted to **approve** the following recommendations regarding cases reported on by the Cognizant Board member.

<u>CASE NUMBER</u>	<u>RECOMMENDATION</u>
VET040036	Close
VET040042	Close
VET040046	Close
VET040047	Close
VET040037	Close with Letter of Concern
VET040040	Close with Letter of Concern
VET040044	Close
VET040051	Close with Letter of Concern
VET040056	Close with Letter of Concern

Dominick Crea, Board Attorney:

- No cases pending

Kathy Harvey, Enforcement Report: Dr. Hill made a motion, Dr. Maddox seconded and the Board voted to **approve** the following recommendation regarding cases reported on by the Enforcement section.

<u>CASE NUMBER</u>	<u>RECOMMENDATION</u>
07-03-02-00059/VET02200059	Refer to AG for Notice to Suspend License
VET040005	Close

The next Board meeting is scheduled for June 9, 2004 at 9:30 A.M.

There being no further business to come before the Board, the meeting was adjourned at 3:29 P.M.

Minutes recorded by: Susan S. Hewett, Board Secretary

Minutes edited by: Anita O. Martin, Executive Director